

**A RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**13- R -0451**

**A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO ENTER INTO RENEWAL NUMBER 2 TO THE AGREEMENT WITH VALLEYCREST LANDSCAPE MAINTENANCE, INC., FOR FC-4890, PIEDMONT LAWN MAINTENANCE ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS IN AN AMOUNT NOT TO EXCEED EIGHTY THREE THOUSAND FIVE HUNDRED EIGHTY FIVE DOLLARS AND ZERO CENTS (\$83,580.00) FOR A TERM OF ONE (1) YEAR AND NO RENEWAL OPTIONS; ALL CONTRACT WORK SHALL BE CHARGED TO AND PAID FROM THE BELOW REFERENCED ACCOUNTS; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") entered into a contractual agreement, with ValleyCrest Landscape Maintenance, Inc., ("ValleyCrest") for FC-4890, Piedmont Lawn Maintenance on May 4, 2009, in an amount not to exceed (the "Agreement") on behalf of the Department of Parks, Recreation and Cultural Affairs ("DPRCA"); and

**WHEREAS**, the original term of the Agreement was for a term of three (3) years with two (2) one (1) year renewal options at the sole discretion of the City; and

**WHEREAS**, the City entered into Renewal Number 1 to the Agreement on May 4, 2012 which will expire on May 3, 2013; and

**WHEREAS**, the City desires to enter into Renewal Number 2 with ValleyCrest to provide lawn maintenance at Piedmont Park for an additional one (1) year term from May 4, 2013 until May 3, 2014; and

**WHEREAS**, ValleyCrest has performed contracted services satisfactorily; and

**WHEREAS**, the Commissioner of DPRCA and the Chief Procurement Officer recommend the execution of Renewal Number 2 with ValleyCrest to provide lawn maintenance at Piedmont Park in an amount not to exceed Eighty Three Thousand Five Hundred Eighty Five Dollars and Zero Cents (\$83,580.00) for a term of one (1) year and not renewal options.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to enter into Renewal Number 2 with ValleyCrest to provide lawn maintenance at Piedmont Park in an amount not to exceed Eighty Three Thousand Five Hundred Eighty Five Dollars and Zero Cents (\$83,580.00) for a term of one (1) year and not renewal options.

**BE IT FURTHER RESOLVED**, that all contracted work shall be charged to and paid from 7701(TRUST FUND) 140106(PRC PARKS DESIGN) 5212001(CONSULTING PROFESSIONAL SERVICES) 6220000(PARK AREAS) 600023(PIEDMONT PARK RESTAURANT) 69999(NON CAPITAL TRUST)

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of an appropriate agreement for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that the renewal will not become binding on the City, and the City will incur no obligation or liability under it until it has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered to ValleyCrest.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Finance/Executive Committee

**Caption:** A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE

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**Council Meeting Date:** March 18, 2013

**Requesting Dept.:** Department of Parks, Recreation and Cultural Affairs

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislative request is to enter into a renewal number 2 to the agreement with Valley Crest Landscape Maintenance, Inc. for FC-4890, Piedmont Lawn Maintenance on behalf of the Department of Parks, Recreation and Cultural Affairs.

**2. Please provide background information regarding this legislation.**

The Department of Parks, Recreation and Cultural Affairs ("DPRCA") selected this Contractor to provide lawn care and maintenance services in specific areas of Piedmont Park located at 400 Park Dr., NE, Atlanta, Georgia 30306.

**3. If Applicable/Known: N/A**

**(a) Contract Type:**

**(b) Source Selection:**

**(c) Bids/Proposals Due:**

**(d) Invitations Issued:**

**(e) Number of Bids:**

**(f) Proposals Received:**

**(g) Bidders/Proponents:**

**(h) Term of Contract:**

**4. Fund Account Center:** 7701(TRUST FUND) 140106(PRC PARKS DESIGN)  
5212001(CONSULTING PROFESSIONAL SERVICES) 6220000(PARK AREAS)  
600023(PIEDMONT PARK RESTAURANT) 69999(NON CAPITAL TRUST)

**5. Source of Funds:** General Funds

**6. Fiscal Impact:** (\$83,580.00)

**7. Method of Cost Recovery:** N/A

**This Legislative Request Form Was Prepared By:** Trina Horton, DPRCA Departmental Contracting Officer/Legislative Liaison

## Legislative Summary

**Committee of Purview**

**Finance/Executive Committee**

**Caption:**

**A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO ENTER INTO RENEWAL NUMBER 2 TO THE AGREEMENT WITH VALLEYCREST LANDSCAPE MAINTENANCE, INC., FOR FC-4890, PIEDMONT LAWN MAINTENANCE ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS IN AN AMOUNT NOT TO EXCEED EIGHTY THREE THOUSAND FIVE HUNDRED EIGHTY FIVE DOLLARS AND ZERO CENTS (\$83,580.00) FOR A TERM OF ONE (1) YEAR AND NO RENEWAL OPTIONS; ALL CONTRACT WORK SHALL BE CHARGED TO AND PAID FROM THE BELOW REFERENCED ACCOUNTS; AND FOR OTHER PURPOSES.**

**Council Meeting Date:**

March 4, 2013

**Contract Type:**

Non-Professional Services

**Source Selection:**

Renewal No. 2

**Bids/Proposals Due:**

N/A

**Invitations Issued:**

N/A

**Bids/Proposals Received:**

N/A

**Background:**

The City has a need to enter a Renewal No.2 Agreement with Valley Crest Landscape Maintenance, Inc. for lawn care services on behalf of the Department of Parks, Recreation and Cultural Affairs (the "DPRCA").

**Fund Account Center:**

7701(TRUST FUND) 140106(PRC PARKS DESIGN)  
5212001(CONSULTING PROFESSIONAL SERVICES)  
6220000(PARK AREAS) 600023(PIEDMONT PARK RESTAURANT)  
69999(NON CAPITAL TRUST)

**Fiscal Impact (if any):**

(\$83,580.00)

**Term of Contract:**

Three (3) year base with the option to renew for two (2) additional years in one (1) year increments.

**Method of Cost Recovery:**

N/A

**Approvals:**

**DOF:**

**DOL:**

Approved

**Prepared By:**

Ms. Mimie L. Woods, CPPB, Contract Administrator  
(404) 330-6271

**Contract Number:**

FC-4890

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Trina Horton

Contact Number: (404) 546-6795

Originating Department: Department of Parks, Recreation and Cultural Affairs

Committee(s) of Purview: Finance Executive Committee

Chief of Staff Deadline: February 22, 2013

Anticipated Committee Meeting Date(s): March 13, 2013

Anticipated Full Council Date: March 18, 2013

Legislative Counsel's Signature: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Chief Information Officer Signature (for IT Procurements) \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_

**CAPTION**

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**FINANCIAL IMPACT: (if any)**

**Mayor's Staff Only**

Received by CPO: \_\_\_\_\_  
(date)

Received by LC from CPO: \_\_\_\_\_  
(date)

Received by Mayor's Office: 2.22.13  
(date)

Reviewed by: \_\_\_\_\_  
(date)

Submitted to Council: \_\_\_\_\_ (date)